



HORIZONS YOUTH SERVICES, LC

Small Business Diversity Program

General

Horizons Youth Services is fully committed to using Small Businesses (including Alaskan Native Corporations and Indian Tribes), Veteran-Owned Small Businesses, Service Disabled Veteran-Owned Small Businesses, HUBZone Small Businesses, Small Disadvantaged Businesses, and Women-Owned Business Concerns, in performance of our contracts. We seek companies that provide products and services that meet our high standards of quality, competitive pricing and service. We encourage all such suppliers to provide their qualifications via our **New Vendor Registration Profile**.

Horizons Youth Services has formalized our commitment to using small businesses in our "Small Business Policy Statement." This policy is fully supported at all levels of our corporate culture. As stated in this policy letter, "It is the policy of Horizons Youth Services to place a fair proportion of its supplier purchasing and services with Small Business Concerns. Such business concerns shall be afforded an equitable opportunity to compete for all contracts and subcontracts that they perform, to the extent consistent with the interests of Horizons Youth Services and the goals of our Federal customers. Such business concerns shall also have the maximum practicable opportunity to participate as subcontractors in the contracts awarded by Horizons Youth Services consistent with efficient contract performance."

We access, the National Minority Purchasing Council Vendor Information Service, the Research and Information Division of the Minority Business Development Agency databases, and other resources to identify Small Businesses (including Alaskan Native Corporations and Indian Tribes), Veteran-Owned Small Businesses, Service Disabled Veteran-Owned Small Businesses, HUBZone Small Businesses, Small Disadvantaged Businesses, and Women-Owned Business concerns.

Eligibility

1. To qualify for participation in our Small Business Diversity program, you must meet the Small Business Administration (SBA) definition of a small business. To determine whether or not you are considered a small, small disadvantaged, small woman-owned, small veteran, small service-disabled veteran or small HUBZone business for a particular NAICS code, visit www.sba.gov or contact the U.S. Small Business Administration office in your area for assistance.
2. All U.S. suppliers should register at the System for Award Management (SAM) site at <https://www.sam.gov/>.
3. Suppliers interested in doing business with Horizons Youth Services should complete the **New Vendor Registration Profile**. A Supplier's company information will be available for buyers' review for twelve months from date of submission.
4. Suppliers must complete and return a **Vendor Self-Certification Form** to the **SBLO** or Procurement Office and be able to comply with the Horizons Youth Services **Standard Terms and Conditions** in order to be considered for award.

Please contact our **Small Business Liaison Officer** if you have any questions.